

*Chelsea Public Library  
Board of Directors*

Meeting: February 12, 2020

Attendees: Cindy, Dana, Dawn, Lori, and Mary.

Dawn called the meeting to order at 9:10 a.m. The minutes of November 13th were read. Cindy made a motion to accept and Dawn seconded. These minutes passed unanimously.

Financial Report: We still have about \$71k in the budget. Handouts were distributed.

Director's Report: The Chromebooks have been used more than anticipated. Our circulation numbers are slightly down, which is typical for January and February. The programs offered have been well-attended. Our new coding class, 3rd through 5th grade, will be held upstairs for more room. We had to cap this program at 17 children. We will be using the new Prenda Coding Program. The summer reading program has been planned with a June 3rd start date. This will end July 29th with a Harry Potter birthday party. Tuesday movies will be continued.

We have 25 hot spots, 10 T-Mobile and 10 Sprint. We are keeping 5 hotspots for library use in coding programs, etc.

All Shelby County libraries will have a system-wide automatic renewal program beginning March 1st. An automatic renewal will go into effect 3 days before the due date. Most books will have two renewals, if available. There will be no renewals on hotspots.

The board approved the staff of the library to be open on MLK Day. There are 431 volunteer hours to date.

Civic Plus has started a new website for the city. Our library is being set up under that new website. We will partner with the community center for the census, as well as have places in the library where people can register.

We have added two new policies. The first is a policy regarding Service Animals. We will be getting signs to post. This policy was voted in by Dawn and was seconded by Mary. This policy passed unanimously. We also introduced a policy regarding book signings. This will apply to the Friends of the library as well as the library. Dawn approved this policy and Cindy seconded. This policy also passed unanimously.

Our next meeting is scheduled for Wednesday, May 13th at 9 am.

There was a motion to adjourn by Dawn, which was seconded by Mary and then passed unanimously. We adjourned about 10:10. Respectfully submitted by Lori Cheney.

*Lori Cheney*