



BOARD OF DIRECTORS MEETING

DATE: 9:00 a.m., Wednesday, October 21, 2020

ATTENDANCE: Dana Polk, Dawn Wilson, Lori Cheney, Mary Robertson, Margo Churchwell

CALL TO ORDER AND APPROVAL OF MINUTES: Dawn called the meeting to order. The minutes of August 19th were read. Dawn made a motion to accept, Lori seconded. The minutes passed unanimously.

FINANCIAL REPORT: Dana stated the budget was approved as presented, except instead of a 3% increase for staff, they received a 2% increase. An approval on all capital items means they are ready to go forward with the patio shades.

DIRECTORS REPORT: Dana stated the library is in good shape. We have great new resources and lots of upcoming programs. Because of COVID, the programs are coming back slowly and safely. The curbside service was a tremendous hit! The Legos are back and the adult book club and teens book clubs are doing very well.

OLD BUSINESS: Our Bylaws were updated and signed. We were encouraged to complete the APLS training videos.

We were named second best library in Shelby County!

NEW BUSINESS: There is a small change in the hours for the library. They will close at 5 p.m. on Friday instead of 6 p.m. There has been another staff change, as Elizabeth is now receptionist at City Hall. Amanda Fenton took her place. Melissa Hewitt took on the floater position from Amanda. There will be a Fines Amnesty Food Drive to benefit Heavenly Smiles. We will remove Chelsea fines only. Future library closing dates will be Veterans Day, Thursday and Friday for Thanksgiving and Thursday and Friday for Christmas and again on January 1st.

The Christmas parade this year is December 19th, the library is still trying to decide what the library will be doing for the Civic Center. Puppets?

A slight incident prompted a policy for the patio. All persons should use the front door of the library instead of going in the patio on the side. Dawn and Dana signed this new policy and this is complete. At our next meeting we will vote on the updated computer policy and the die cut machine policy. Dawn will get a board member meeting together with the Mayor for November 10th or 13th to inquire about insurance.

ADJOURN: Lori made a motion to adjourn. Mary seconded. Our next meeting is scheduled for Wednesday, March 10th, 2021 at 9 a.m.

Respectfully submitted by Lori Cheney, Secretary