

*Chelsea Public Library
Board of Directors*

Meeting: February 6th, 2019

Attendance: Cindy, Dana, Dawn, Eric and Lori

Dawn called the meeting to order at 9:00 a.m.

The minutes of November 14, 2018 were read. There was a change to the date of this meeting because of the threat of severe weather. Dawn made a motion to accept these minutes and Cindy seconded. These were passed unanimously.

Financial Report: We received Account Balances as of February 4, 2019.

Director's Report:

We talked of the 15 hotspots which are rarely in. We will have a change to the policy so if someone has one they can't put another on hold. Also, a policy for people who are habitually late. Dana will check into getting three or four hot spots from either Verizon or AT&T for some of the other areas that the hotspots from T-Mobile will not reach.

Dana spoke of staff changes. She will try to add staff next year. She spoke of possibly getting Elizabeth full-time in processing.

We will make changes to the computer policy to define inappropriate sites.

Lights in the parking lot were repaired by Alabama Power. Another light will be added for the safety and security of all.

The library had flooding in the electrical room which has been taken care of.

Dana attended a conference on the Alabama Library Association Staff Training. She will meet with her staff and work with Elizabeth to develop an official manual which the Board will approve. Dana will begin to meet with her staff every other month Wednesday at noon. Elizabeth will watch the front while the others meet.

Dana spoke of all the activities that the library provides. There are so many programs, and most seem well attended.

We were going over our limit with our internet. We believe it is the security cameras and phone. Dana will have Charter take these off of the supercomputer.

Dana will rewrite the Safe Child and Unattended Children Policy to read that any child under 6 must be with a parent or Guardian. She will look at the cell phone policy for the patio.

The 5-year plan will be updated this year.

Dana will check into a Library Standard giving scores for Bronze, Silver or Gold.

Our next meeting is April 3rd at 9 am. Jim Smith with the Alabama Public Library Service will be joining us.

There was a motion to adjourn by Lori. Cindy seconded.

Respectfully submitted by Lori Cheney, Secretary.

← Next mtg Sept 4 → @ 9:00